



CHARTERED

PUBLIC SCHOOL

School Board Meeting Minutes

August 26, 2015

Board Members Present: Richard Hyotte, Kevin Ahern, Kimberly Lavallee

Ex-Officio Board Members Present: Ms. Maureen Mooney, Maria Bechis

Absent: Patricia Humphrey, Sarah Frischknecht, Lenka Steiger

Public Attendance: Debra Waitt, Matt Sutherton

The meeting was called to order at 3:05 PM.

1. Public Comment Session – None

2. Approved Minutes from Previous Meeting-

The review of minutes was postponed until the September 16, 2015 meeting

3. Board Business:

- a. Announcements-The resignation of Mr. Frischknecht as the Chairman of The Founders Academy Public Charter School board was announced.
- b. Chairmanship-Kevin Ahern made a motion for Mr. Hyotte to replace Mr. Frischknecht and become the new Chairman of The Founders Academy Public Charter School board. Kimberly Lavallee seconded the motion. All voting members voted yes, Mrs. Humphrey and Mrs. Steiger voted yes by proxy.

- c. New board members-Ms. Kimberly Whitworth was introduced, the board received her bio prior to the meeting. She has expressed a strong interest in grant writing and would like to participate in the Outreach Committee. Kevin Ahern made a motion for Ms. Kimberly Whitworth to join The Founders Academy Public Charter School board. Kimberly Lavalley seconded the motion. All voting members voted yes, Mrs. Humphrey and Mrs. Steiger voted yes by proxy.
- 4. Dean's Report:
 - a. Donations-The school received 25 desktops and 7 laptops as a result of a parent volunteer approaching BAE and working with the school to receive the donation.
 - b. Department Chair Organization-Three department chairs have been named, Maria Bechis will chair the Science, Math and Technology Department, Greg VanEyck will chair the Humanities Department and Greg McKenzie will chair the Music and Visual Arts Department.
 - c. Additional Items-New website is moving forward under the supervision of Joanna Marcotte. Teachers are working on their pages and uploading information for students and parents.
- 5. Email Votes:
 - a. Ratification of email votes:
 - i. Faculty/Employee Handbook-Kevin Ahern motioned to accept the Faculty/Employee Handbook, Richard Hyotte seconded the motion. Mrs. Humphrey and Mrs. Steiger voted yes by proxy. Kimberly Lavalley and Kimberly Whitworth abstained.
 - ii. Emergency Flip Chart- Kevin Ahern made a motion for Ms. Kimberly Whitworth to join The Founders Academy Public Charter School board. Kimberly Lavalley seconded the motion. All voting members in attendance voted yes, Mrs. Humphrey and Mrs. Steiger voted yes by proxy.
 - iii. Parent/Student Handbook- Kevin Ahern made a motion for Ms. Kimberly Whitworth to join The Founders Academy Public Charter School board. Kimberly Lavalley seconded the motion. All voting members in attendance voted yes, Mrs. Humphrey and Mrs. Steiger voted yes by proxy.
- 6. Faculty Report-Mrs. Bechis updated the board on the various field trips the school will be participating in over the 2015-2016 academic year. She expressed her concern the need for various supplies and textbooks needed but understands the school's frustration due to budget constraints. Several teachers have used Donor's Choose and been successful. She will be looking into various technology and ways to fund purchases outside of the budget, believes grant writing would be very helpful.

7. Committee Reports:

- a. Finance-The line of credit was obtained and is being utilized this month. An updated budget will be presented in September. The financial audit will be presented at the September 16, 2015 board meeting and is on track to be submitted on time.
- b. Policy-Kevin Ahern motioned to change the word "Director" to "Dean" in all approved, draft and new policies. Richard Hyotte seconded the motion. All voting members in attendance voted yes, Mrs. Humphrey and Mrs. Steiger voted yes by proxy.
- c. Outreach-Richard Hyotte has an Outreach Committee Goal sheet organized by fundraiser. The goal is to track the net amount from each fundraiser and provide feedback regarding the amount raised and the success of each fundraiser.

8. Next Meeting-September 16, 2015

9. Motion to Adjourn-Kimberly Lavalley made a motion to adjourn, Kevin Ahern seconded, all voted in favor.